

# BACKSTAGE PASS: REGIONAL INTERNSHIP PROGRAM

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## BACKSTAGE PASS: REGIONAL INTERNSHIP PROGRAM 2016

The Queensland Art Gallery | Gallery of Modern Art (QAGOMA) invites applications for the Backstage Pass: Regional Internship Program.

Designed to promote, encourage and advance the development of best practice with regard to the visual arts in Queensland, the internship is offered to mid-career operational staff from Queensland regional art galleries. The Gallery offers a stipend towards travel, accommodation and food expenses for the duration of the internship.

Applicants are asked to submit for consideration an internship proposal, letter of recommendation/support from current employer and current curriculum vitae. The internship proposal should include:

- An outline of your current position at a regional Queensland gallery including a description of your role, length of employment and number of hours worked per week in this position. Details of qualifications and relevant work history should also be provided;
- A maximum of three business areas within the gallery environment that are of interest in relation to skill development;
- A 500-word statement outlining how the internship may assist in further developing your role. This should clearly state your aims and objectives, what you expect to gain from this professional development opportunity and how this experience would benefit your current employer.

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## ABOUT THE INTERNSHIP

The Gallery is committed to extending the reach of its Collection, exhibitions and programs to all Queenslanders, regardless of geographical location, through Regional Services touring exhibitions, programs and professional development opportunities.

Backstage Pass: Regional Internship Program is a professional development opportunity for regional Queensland arts workers.

First launched in 2006, the Gallery offers two short placements each year in various Gallery sections to increase skills, knowledge and experience as well as to demonstrate international 'best practice' procedures and standards, which can be adapted to a regional Queensland gallery context.

Backstage Pass is coordinated by the Regional Services section at the Queensland Art Gallery | Gallery of Modern Art.

For further information please contact:

**Henri van Noordenburg**  
Project Officer, Regional Services  
Queensland Art Gallery | Gallery of Modern Art  
T: (07) 3840 7198  
E: [regionaltouring@qagoma.qld.gov.au](mailto:regionaltouring@qagoma.qld.gov.au)

**QAGOMA**  
**TOURING**



The Queensland Art Gallery | Gallery of Modern Art provides a program of touring exhibitions and related services to regional Queensland.

## CONDITIONS AND SUBMISSIONS OF APPLICATIONS

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### Selection Process

1. Applicants must reside in Queensland and be employed by a regional Queensland art gallery
2. Applicants must be mid-career professionals
3. Applications are to be submitted using the provided form and be received at the Gallery via email or mail by 5.00pm, Friday 1st September 2017
4. Applications are to be accompanied by:
  - A one page (maximum 500 words) written internship proposal with clear aims and objectives
  - A curriculum vitae (maximum two pages)
  - A letter of recommendation from their current employer
  - A breakdown of proposed costs (travel, accommodation and food expenses) for the internship placement.
5. All applications are to be addressed to:  
Backstage Pass: Regional Internship Program  
Attn: Regional Services  
Queensland Art Gallery | Gallery of Modern Art  
PO Box 3686  
SOUTH BRISBANE QLD 4101  
OR  
Email: [regionaltouring@qagoma.qld.gov.au](mailto:regionaltouring@qagoma.qld.gov.au)

In assessing applications the following are taken into account:

- Possession of a relevant qualification from a tertiary institution in the areas of Art History, Visual Arts or Arts Administration
- Knowledge and experience within an art gallery environment
- Evidence of good organisational skills, including the ability to manage time, handle competing priorities, meet deadlines and manage activities through to completion with minimal supervision
- An ability to work autonomously or as a member of a team, including the ability to work under pressure while displaying the professional qualities of integrity, initiative and reliability
- An ability to set achievable goals and be extremely self-motivated.

### *Please note:*

- *The successful applicant must agree to sign a Confidentiality Agreement and participate in an induction process at QAGOMA*
- *The successful applicant must be an employee of a Queensland art gallery, and must have the support of their employer before applying*
- *The internship placement is for a two week period – dates to be negotiated between QAGOMA and the successful applicant.*

### Reporting

Successful applicants are required to prepare a reflective report on the internship within two weeks of the placement.

Report must include:

- An outline of the placement
- What was achieved and learnt during the placement
- New initiatives/processes to be implemented at the regional Gallery
- An outline of how the placement has benefited the successful applicant (professionally) and regional Gallery
- Photography during placement.

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## APPLICATION FORM

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I wish to submit an application for the Backstage Pass: Regional Internship Program offered by the Gallery in 2017 / 2018.

Name \_\_\_\_\_

Position \_\_\_\_\_

Organisation name \_\_\_\_\_

Length of employment \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Regional Gallery Director \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Please identify Gallery area/s in which you would like to gain experience:

Learning (encompassing Access Education and Regional Services)

Curatorial

Events management

Exhibition design, graphic design and multimedia and web design

Exhibition installation

Exhibitions management

Library and records management

Marketing, media and sponsorship

Public Engagement (encompassing Public Programs, Children's Art Centre and Members)

Publications

Photography

Registration and collection management

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

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